



## **RULES & PROCEDURES - EXHIBITS**

The 'Lend Me Your Walls' (LMYW) Committee is responsible for managing exhibits in Redmond venues.

Our goal is to:

- Increase public awareness of the quality achievements of the visual arts community.
- Promote the work of local and regional artists.
- Encourage high standards of design and workmanship.

These rules and procedures are intended to assist the Committee members, as well as artists who wish to exhibit their work.

### 1. General Guidelines for Exhibits

The owner of venue has the right of refusal for any artwork to be displayed for any reason. The artwork will be located in a family friendly or public workplace which includes restaurants, pubs, medical facilities, hotels and more. Sensitivity to public view in the venue is required.

### 2. Artwork in General

- a. All artwork shall be original artwork by the signed artist and shall follow guidelines with regards to copyright infringements.
- b. If artwork is not the original piece but a print or Giclee print, this shall be noted on Title Card.

### 3. Dates of Exhibits

The duration of each show can be anywhere from 3 - 6 months depending on venue and time of year.

### 4. Installation and Removal of Artwork

- a. The installation and removal of artwork shall be coordinated through a LMYW committee member, the artist and venue owner. It is the artist's responsibility to pick up his/her artwork on the date specified. Any work not picked up at the designated date & time will be held for two weeks which at that time will become the property of DCAA to be disposed of any way the board sees fit.
- b. Artwork included in the exhibit is to remain in the venue for the duration of the show unless the item is sold. If artwork is removed because it has sold, the artist shall notify the LMYW representative and replace artwork with a similar piece, size and style.

### 5. Condition of Artwork

- a. All artwork must be ready for exhibition (i.e., dry paint, matted, framed and wired). No zigzag or sawtooth hangers are allowed.
- b. All sculpture and freestanding work must rest firmly on the base or other display mounting. The Committee will reject any work that poses a hazard to the work itself or to the viewing public.

6. Sales & Commissions

All artwork sold during the exhibit is to be handled between the artist and buyer and is subject to a 10% commission payable directly to Dry Canyon Arts Association on behalf of the LMYW Committee at the conclusion of the exhibition period. Commissions from sales will be used to advance public art activities thru Dry Canyon Arts Association.

Please make checks out to: "Dry Canyon Arts Association" and note "donation".

Mail to: Dry Canyon Arts  
PO Box 1918  
Redmond OR. 97756

7. Loss or Damage to Artwork

- a. The Dry Canyon Arts Association, LMYW Committee, and venue owner will not be responsible for loss or damage to artwork while on display at the art venue.
- b. By signing this agreement, artist does not hold Dry Canyon Arts Association, LMYW Committee or venue owner liable for loss or damage of artwork.

- 8. By signing this document the artist agrees to the possibility that photos might be taken of their work while being on exhibit at any of the venue's participating in the Lend Me Your Walls program, and that DCAA can use images of their work to promote Dry Canyon Arts Association.

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**By signing this document, the artist agrees to all of the above rules and procedures.**

Artist (print name): \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Dry Canyon Arts Association website: [www.drycanyonarts.org](http://www.drycanyonarts.org)